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| **8A: Site Plan Cutout Activity Facilitator Guide** |
| Goal: | * Test the site with participants to determine the challenges of accommodating different site plan elements within the boundaries.
* Develop several quick and intuitive participants-driven site planning approaches.
* Start defining the communities’ wishes and concerns for the site.

Get the community invested in the planning process. |
| Time Allotted: | * Total time: 35 minutes
 | * Instructions: 5 minutes
* Small Group Exercise: 20 minutes
* Report back: 10 minutes
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| Materials: | * Blank site plan. Include property lines, adjacent lots and named streets.
* Rectangles printed in color ink representing different uses for 4 site plan elements: residential area, parking area, commercial area and open space area. Each rectangle should be a) a different color, b) sized according to its estimated gross square footage, and c) keeping a proportion that relates to its site plan element, e.g. parking rectangle should be a 62 foot strip. Important: both the rectangles and the site plan should be drawn and printed to the same scale.
* Scissors, low-tack glue, tape
* Markers and pieces of paper
* Notepad and pen for note takers
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| Framework for Activity | * Present the site and surrounding conditions.
* Present the site plan elements that will be part of Rolland Curtis Gardens.
* Form small groups to generate a rough site plan by arranging site plan elements on the site.
* Each group presents their site plan to the entire group.
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| **Time/ Description** | **Activity** | **Presenter/ Facilitator** |
| **Activity**  | * Facilitator presents the site to participants including adjacent lots, streets, and site constraints that will affect the building design
* Facilitator provides instructions for small group exercise. Each group prepares a site plan by arranging four site plan elements of the project (residential space, commercial space, open space and parking) within the site boundaries.
	+ Cutting and overlapping the rectangles as well as marking up the site plan with notes or sketches are allowed.
* Each group selects a presenter to explain to the larger group their site plan, including the pros and cons of their design approach.
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| **Guiding Questions** | * Are there noisy conditions close by? How should the design respond?
* Where would be a good location for the parking?
* How can Rolland Curtis Gardens be a safe place for the community?

Key Questions:* Where should the residential units be located?
* Where would be a favorable location for commercial area? Why?
* What’s the best location for the main building entrance? Should there be more than one? If so, why?
* Where should the community spaces be located? What kinds of activities should occur in this space?
* Where should the open space be located? Why?
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