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| **13A: Community Action Plan Facilitator Guide** |
| **Goal** | * Prepare the community to represent and advocate for the development in public meetings and events.
* Launch a Neighborhood Organizing Committee
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| **Time Allotted** | * Total time: 45 minutes
 | * Small group discussion: 30 minutes
* Large group recap: 15 minutes
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| **Materials:** | * Blank butcher paper
* Markers
* Tables and chairs for small groups
* Markers for small groups and notepad and pencils for note taker.
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| **Framework for Activity** | Break out into groups of 6-10 participants to discuss how participants and facilitators can support the development through city government processes. |
| **Description/ Time** | **Activity** | **Presenter/ Facilitator** |
| **Activity**  | * Present the development timeline and opportunities to support this project through and city government processes. Stress the importance of having an organized group of residents who actually participated in the design of the development.
* Divide audience into small groups of 6 to 10 participants for an open discussion of the hurdles the development may face going forward and how this group can continue participating to ensure the success of the development.
* Ask participants to sign-on in support of the development and confirm their desire to participate in the Neighborhood Organizing Committee (the butcher paper then serves as a sign-up sheet so that facilitators can reach out to participants after the workshop).
* Request groups to select a presenter to highlight the main points discussed in their group.
* Reconvene group to share highlights.
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| **Guiding Questions** | * What do you want to work on to make this neighborhood thrive?
* How do you think this group can help achieve the vision for Rolland Curtis Gardens?
* If you have Outside Stakeholders in attendance: How do you think your organization/department can contribute to what this group wants to do? What could you do to support the vision for the neighborhood?
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